

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.OP2/32(6)/2002-MED

Office of the VC & MD,
Msrd, Hyderabad - 20.

CIRCULAR No.12/2002-MED, DATED 07-08-2002

**Sub: KMPL - Control of HSD Consumption - Fixing of HSD Revenue
KMPL Targets for the Depots for the year 2002-2003 for "CASH
AWARD SCHEME" - Communication of scheme approval - Reg.**

Ref: Corporation resolution No.72/2002, dated 25.07.2002.

1. The Corporation Board vide resolution No.72/2002, dated 25.07.2002 had sanctioned group award scheme for Depots achieving the targeted HSD Revenue KMPL in 2002-2003.

2. The Depot wise revenue HSD KMPL targets are worked out for Cash Award for the year 2002-03 basing on the previous year performance & increasing trends in HSD KMPL since last six months on account of recent training in driving technology to drivers at all Regions. Under this scheme, Depot will be eligible for the award if the Depot achieves and exceeds the targeted cumulative HSD Revenue KMPL for the period from April 2002 to March 2003.

The salient features of the scheme are:

- 4.1. An amount of Rs. 10,000/- (Rupees ten thousand only) will be awarded for achieving the target KMPL to the Depots upto 50 schedules, Rs. 15,000/ (Rupees fifteen thousand only) will be awarded for the Depots having schedules between 51 to 65, Rs. 17,500/-(Rupees seventeen thousand five hundred only) for the Depots having schedules between 66 to 100, an< Rs.20,000/- (Rupees-twenty thousand only) will be awarded to the Depot: having more than 100 schedules.
- 4.2. An additional amount of Rs, 1000/- for the Depots upto 50 Schedules Rs. 1500/- for the Depots with 51 to 65 Schedules and Rs.2000/- to the Depots above 65 Schedules will also be awarded for every 0.05 improvement over and above the Target fixed. *
- 4.3. From the award amount special awards in the form of articles of value indicated against each" may be given to the following:

S.No	Designation	Amount
1.	Depot Manager	Rs.500/-
2.	Mech.Foreman/Maintenance I/C	Rs.350/-
3.	Sr.Store Supervisor/AMF (If he is working under MF)	Rs.250/-
4.	Mech. Chagemari/Store supervisor/D.C. (Oils)	Rs.200/-
5.	LH/VI/DI	Rs.150/-
6.	KMPL Mechanic	Rs.200/-
7.	Helper/Cleaner attached to KMPL Mechanic	Rs.200/-
8.	Tyre Mechanic	Rs.125/-

- 4.4 From the award amount " Special Awards may also be given to the Best Drivers who have exceeded the targeted KMPL fixed to the Depot continuously for 12 months. The quantum of special awards may be decided by the concerned Depot Manager in consultation with Regional Manager.
- 4.5. The categories included for the benefit under this scheme are Depot Manager, all Mechanical Supervisors, Driving Instructors, Depot Clerks and Asst. Depot Clerks attached to maintenance wing, Stores Supervisors, Mechanics, Helpers, Cleaners, other Artisans and Drivers(Whose average HSD KMPL of the entire year is more than the Depot targeted KMPL are eligible for sharing award).
5. The revenue KMPL for the purpose shall be reckoned by accounting the revenue K.Ms operated as per MTD 108 by the Depot and the HSD Oil consumed by the Buses plus miscellaneous issues, and the cumulative ground tank shortage during the year. The miscellaneous consumption includes HSD oil issued to cleaning purpose, Generator, DGT/Oil tanker/Jeep of DM. The consumption to other departmental vehicles not connected to Depot use excludes miscellaneous issues i.e., Squad Jeeps/DGTs of stores dept./DTVs/Omni Buses/Civil Engg.DGTs/ Staff Buses etc.
6. Employees involved in severe cases of misconduct/under suspension need not be considered for the award.
7. Employees who have not worked for a minimum of six months at one place need not be considered for the award.
8. The Depots should get certification from the concerned Regional Manager regarding the upkeep of Maintenance standards for getting eligibility for this award. The following items are to be covered.
- a) Fitment of Radiator Cap prescribed for all the vehicles.
 - b) Fitment of HSD Oil tank caps with Seals for all the vehicles.
 - c) Lubrication activity.
 - d) Quality of preventive maintenance schedules.
9. All the Depot Managers, Divisional Managers, Dy.Chief Mechanical Engineers and Regional Managers are advised to give wide publicity to the targets and take all necessary steps to achieve the targets. The Employees, Supervisors and Managers are to be motivated to make all out efforts to bag the award.
10. The Regional Manager concerned shall identify the Depots eligible for award by constituting a committee consisting of Dy.CME of the concerned and Dy CAO/ AO of the Region on or before 15th April'03 to verify the authenticity of KMPL Statistics.
11. The Regional Managers are advised to send proposals of eligible Depots to CME(O) for clearance by 30th April'03 duly recommended by him after audit by Dy.CAO / AO of the Region.
12. The function to distribute prizes is to be organised by end of July 2003 to motivate employees to give their best performance in financial year of 2003-2004 to achieve the target for that year in respect of HSD KMPL.
13. Dy.CMEs, Works Managers, Controller of Stores are advised to extend necessary assistance to the Depots to achieve the targets.
14. The Depot Manager in consultation with Regional Manager shall arrange the

distribution of awards duly organising a function in the Depot.

- 15. Malpractices detected either in the accountal of HSD consumption, K.Ms operated or in the computation of revenue KMPL shall render the Depot ineligible for the award even if it attains the target fixed.**
- 16. The scheme shall be valid for the period between 1st April 2002 to 31st March 2003.**

Acknowledge the receipt of this Circular.

VICE CHAIRMAN & MANAGING DIRECTOR

To

All the Depot Managers.